



# BUYER'S APPLICATION FORM

## COMPANY OR ORGANISATION

Company: .....  
 Belonging to a group: .....  
 Full address: .....  
 Postcode: ..... City: ..... Country: .....  
 Tel.: ..... Fax: .....  
 E-mail: ..... Website: .....  
 VAT Code: .....

## ACTIVITY (mandatory field – will appear in the catalog of participants)

.....  
 .....  
 .....

## PARTICIPANT N°1

■ Application fee : 250 € excluded VAT

First name: ..... Name: .....  
 Job title: .....  
 Direct phone: ..... E-mail : .....  
 Mobile phone (for organisation purposes only): .....

## ADDITIONAL PARTICIPANT

Additional meetings schedule : Free  Meeting schedule shared with participant 1 + accommodation included: 250 € H  
 Meeting schedule shared with participant 1 without accommodation: 100 € HT

- First name: ..... Name: .....  
 Job title: .....  
 Direct phone: ..... E-mail : .....  
 Mobile phone (for organisation purposes only): .....



## APPOINTMENT SCHEDULE

The objective of a business convention is to offer to all participants the opportunity to develop professional relations thanks to a planning of preprogrammed meetings, but also by means of informal meetings.  
 The organization committee is in charge of your logistic to your arrival to the place of the convention. In exchange, you engage to respect the meetings which will be planned under these criteria:

### 1. THE REFERENCE PLANNING

Your planning is elaborated mainly based on your elections, and the wish of meetings of the exhibitors that you would have validated (1 week before the date of the event) and finally, if there are free time gaps, for the non-validated applications of exhibitors.

If you consider less useful to encounter with a company, you will have the possibility to reject the meeting but clicking "reject". In this case this one would be in your agenda only when the other meetings do, and according to the available time slots. Last point: In order to organize correctly your planning of meetings, is essential that you communicate all the information regarding your presence (days and times of arrival/ departure) or any other useful information to optimize your planning.

### 2. AVAILABLE TIME SLOTS OR MAYOR IMPORTANCE CONTACTS

If you didn't get a meeting with a particular company, this is because their planning is complete or because there wasn't any common time slot available. If you still need to meet with this company, you can go directly to their stand to agree a supplementary meeting.

Likewise, if you have an available time slot or a meeting that has shortened, and you have already identified another person/company that you wish to meet, you can go directly to their stand to agree a supplementary meeting.

**Attention: The definitive planning, which you will use as base for your work, will be delivered to you at your arrival where the convention takes place, in your welcome folder.**

## REGISTRATION

### Registration fees: 250€ (excl. VAT) / 1 person per company

#### PROCUREMENT OF LOGISTICS FACILITIES:

- Your accommodation on the 15<sup>th</sup> & 16<sup>th</sup> of October in a Hotel \*\*/\*\*\*\*
- Includes lunches on 2 days
- Includes evening cocktail
- Access to free coffee

#### REGISTRATION TO THE TOP TRANSPORT EUROPE BUSINESS CONVENTION INCLUDES:

- Access to the conference programme
- Access to expert workshops (managed and organised by participants)
- Your personalised and pre-scheduled programme of meetings
- The catalog introduction of participants on a USB device

### Your participation commits you to:

- Participating in all meetings which are chosen and approved by you
- Participating in all meetings requested by the exhibitors additionally to chosen and validated meetings, in case of availability on your schedule
- Attending conferences and workshops which you pre-register for
- Not cancelling your participation less than 60 days prior to the convention without providing a replacement.

I register to participate to TOP TRANSPORT EUROPE. If unable to attend, I engage myself to find a replacement. In case of cancellation after September 13<sup>th</sup>, 2019, the organiser committee reserves the right to invoice the total amount of the participation..

Name of a replacement: ..... Position: .....

Payment to Adhesion Group

..... x 250 € = ..... € excl. VAT (with accommodation) ..... x 100 € = ..... € excl. VAT (without accommodation)

Total : ..... € excl. VAT

I will pay my registration costs upon receipt of invoice. I will provide you at the earliest convenience our "order form (if needed)

I engage myself to participate in all meetings scheduled.

Name of signee: .....

Company: .....

Done at: ..... Date: .....

The Company seal and signature:

## TERMS AND CONDITIONS FOR TOP TRANSPORT EUROPE

Your personal data are processed by ADHESION GROUP - 70 avenue du Général de Gaulle - 92058 Paris La Défense cedex - France in order to manage your registration and participation in TOP TRANSPORT EUROPE in accordance with the general conditions of pre-registration and participation, as well as to inform you of news and commercial offers, by any communication channel, according to the choice you have made. The personal data to be provided in a mandatory manner are indicated as such on the form. Without this data, our company will not be able to satisfy your request.

Only (i) the internal services of our company in charge of managing the event, (ii) the service providers authorised by our company in connection with the management and organisation, and depending on your choice, (iii) the COMEXPOSIUM group and (iv) our partners, have access to your personal data, within the limits of their respective powers.

Your personal data are kept for a period of 5 years if the event for which you have expressed an interest is quarterly, half-yearly or annual or for a period expiring at the end of the 3rd edition following your last expression of interest if it is a biennial or triennial event. Where applicable, the data relating to the credit card used when making the purchase are kept for the duration of the transaction and, for the purpose of proof of the transaction.

You have a right of access to and a right to rectify data concerning you, a right to delete, a right to object to the processing of such data and to limit the processing and a right to the portability of your data, which you may exercise at any time, by electronic or postal means, at the following address: ADHESION GROUP – TOP TRANSPORT - 70 avenue du Général de Gaulle 92058 Paris La Défense cedex or [privacy@comexposium.com](mailto:privacy@comexposium.com). Finally, you have the right to file a complaint with the Commission nationale de l'informatique et des libertés (Cnil). »

You may receive news and commercial proposals concerning TOP TRANSPORT EUROPE network. If you do not wish to do so, tick this box.

Please send me news and business proposals about the Comexposium Group's other events: Solutrans, All4Pack, Retail E-commerce ....

Please send me news and business proposals about the partners of TOP TRANSPORT and of the Comexposium Group.

## GENERAL REGULATION OF TOP TRANSPORT EUROPE

### 1 • ORGANIZATION

The TOP TRANSPORT EUROPE convention is organised by the company ADHESION GROUP, a simplified joint stock company with a capital of 305,910.79 Euros, whose registered office is located at 70 avenue du Général de Gaulle F - 92800 Puteaux- France.

### 2 • SUBJECT

This regulation defines the conditions under which the company ADHESION GROUP organizes and operates this agreement. It specifies the respective obligations and rights of the participant and the organiser. The participant formally undertakes to comply with these rules.

### 3 • PLACE AND DATE

TOP TRANSPORT EUROPE will take place on 16 and 17 October 2019 in Marseille. The organiser may cancel the operation after having notified the participant, and in this case, his present admission request will then be automatically cancelled, without compensation for the participant except for the reimbursement of the registration fees paid.

### 4 • ADMISSION, REGISTRATION, PAYMENT

To be valid, registrations must be established by means of the official application for admission.

The organization reserves the right to refuse a registration request for any reason whatsoever, and without having to justify its decision. The application for admission to TOP TRANSPORT EUROPE is final and irrevocable. In the event of withdrawal at any time, and for any reason whatsoever, the signatory of the request remains liable for the full amount of his participation.

Payment for the participation must be paid upon receipt of the invoice. In the absence of payment by the agreed deadline, this application for registration shall be automatically terminated, and its signatory shall nevertheless remain liable to ADHESION GROUP for the said payment.

### 5 • BUSINESS RULES

Participants are prohibited from allowing another company to benefit from all or part of the services offered by the TOP TRANSPORT EUROPE Convention without the agreement of the organisers. The participant formally refrains from engaging, outside the convention premises, in activities similar to those carried out within the convention premises, throughout the duration of the convention.

### 6 • INSURANCE

ADHESION GROUP is civilly liable in its capacity as organiser of TOP TRANSPORT EUROPE. This liability shall in no event extend to damage caused by third parties to participants. The site is liable for its civil liability in its capacity as owner of the buildings and installations, fixed or temporary, used for the agreement, as well as for the operation of the companies and activities it manages directly. The same applies to all external companies. The participant must be covered by an individual liability insurance policy and be liable for all damage caused to others either by himself or by his staff or facilities. The participant must be covered by an insurance policy guaranteeing the equipment belonging to him or the property entrusted to him brought with the agreement.

### 7 • APPLICATION OF THE REGULATION

The organiser has the right to rule on all cases not provided for in these regulations. Circulars sent to participants later form an integral part of these rules. Any infringement of these rules noted by ADHESION GROUP and notified to the participant may result in the exclusion of the offending participant, at the sole discretion of ADHESION GROUP, without refund of the amount of his participation or any amount paid by him which will remain vested in the organiser.

### 8 • SKILLS

By signing their application for membership, participants declare that they accept without reservation the clauses of these regulations, of which only the French text is the law. In the event of a dispute, the courts of the headquarters of ADHESION GROUP are the only competent courts.

## GENERAL CONDITIONS FOR PRE-REGISTRATION AND PARTICIPATION "SHIPPERS" AT TOP TRANSPORT EUROPE

### PREAMBULE

You use the Top Transport Europe online registration service configured by our service provider, Vimeet.

These General Terms and Conditions apply to any online registration request made by a user (hereinafter the "Client") from the website [www.toptransporteurope.vimeet.events](http://www.toptransporteurope.vimeet.events) (hereinafter the "Site"), and are intended to define the conditions for pre-registration request to participate, as a visitor, in Top Transport Europe (hereinafter the "Show"), organised by the company Adhesion Group (hereinafter the "Company").

These general conditions may be modified at any time at the Company's initiative. Any modification of these general terms and conditions as well as the documents to which they refer will be communicated to the Client when he first uses the Site after this modification.

### HOW TO APPLY FOR REGISTRATION

Prior to any registration request, the Client expressly acknowledges having read these general conditions, and accepts them without reservation, by ticking the box "I have read and accept the general conditions of pre-registration and participation as well as the general regulations of TOP TRANSPORT EUROPE" before clicking on "Confirm my request".

### PAYMENT

All orders, regardless of their origin, are payable in euros. Payment is made either online, by credit card or by bank transfer. The cards accepted for the payment of an order are the cards of the Carte Bleue / Visa and Eurocard / Mastercard / American Express networks. The credit card will be charged the value of the total amount of the order, as soon as it is validated.

Cheques made payable to "Adhesion Group" as well as copies of transfer notices must be sent to the following address, accompanied by a summary of the order: Adhesion Group - Top Transport Europe- 70 avenue du Général de Gaulle - 92800 Puteaux.

Unless proven otherwise, the data recorded by the Company constitute proof of all transactions between the Company and its Clients.

The data recorded by the payment system constitutes proof of financial transactions.

### SECURITY OF PAYMENTS AND PERSONAL DATA

#### Securing payments

The Sites are subject to a security system. The Company has adopted ATOS's SSL encryption process, which encrypts and secures confidential information.

#### Personal data

The Company, as controller, processes the Client's personal data in the context of the management of his order and his commercial relations with the Company, in compliance with these General Conditions of pre-registration. This information and personal data of the Client are also processed for security purposes in order to comply with the Company's legal and regulatory obligations and to enable the Company to improve and personalise its services. Depending on the choices made by the Client when registering, the latter may also receive commercial proposals and news relating to the Company's activity and services through all channels. If necessary, the Client's data may be processed, on the basis of the consent that it may withdraw at any time, to send it, through any channel, commercial proposals and news concerning other events of the COMEXPOSIUM Group and/or their partners.

Only the Company's internal teams, service providers involved in the organisation and management of the Show that it has authorised and participants in the Show have access to personal data concerning the Client. If necessary, they may also be communicated to third parties at the Client's discretion (partners and/or entities of the COMEXPOSIUM Group).

The personal data to be provided in a mandatory manner are indicated as such on the forms and are necessary for the conclusion and performance of the contract between the Client and the

Company. Without this data, the Company will not be able to process the Client's requests.

In accordance with the applicable regulations, the Client has a right of access, a right of rectification, a right to delete personal data concerning him/her and, if applicable, a right to object to the processing of his/her data, a right to erase and limit the processing and a right to the portability of his/her data. The Client may exercise these rights at any time by contacting the Company online or by post to Adhesion Group - Top Transport Europe - or by e-mail to [privacy@comexposium.com](mailto:privacy@comexposium.com).

Finally, the Client has the right to file a complaint with the Commission nationale de l'informatique et des libertés (Cnil).

The Client's personal data are kept for the duration of the commercial relationship between the Client and the Company and then for a period of 5 years from the last expression of interest by the Client. The data necessary to establish proof of this relationship and those necessary for the Company to comply with the legal and regulatory obligations to which it is subject are kept in accordance with the provisions in force.

### CONFIRMATION OF THE REGISTRATION REQUEST

It is recalled that the Company will systematically confirm the registration request of each Client by e-mail. In the absence of confirmation by e-mail, please notify the Company by e-mail at [top.transport@comexposium.com](mailto:top.transport@comexposium.com)

### CANCELLATION - ORDER MODIFICATION - REFUND - USE

Any order placed online is firm and final and irrevocably binds the Client to full payment of the price. Consequently, no refund will be made for any reason whatsoever, and in particular in the event of partial or total cancellation of the order.

It is recalled that Access Titles are non-transferable.

The sale of Access Tickets on the public domain, in a private place or on the Internet, is a criminal offence punishable by arrest and arrest by the police forces, punishable by a fine of €15,000 (art. 313-6-2 of the Criminal Code).

Upon notification of the cancellation or modification of the date or time of the Show at which the Client has registered, the Client agrees that the Company may use the contact details entered by the Client when ordering online to inform it of the procedure to be followed.

In the event of cancellation of the Show by the Company due to force majeure, within the meaning of French case law, the Company will notify the Clients without delay. In such a case, there will be no damages and the sums received by the Company will be returned to the Client.

### ORDER TRACKING

For any information or questions, our Sales Department is available by email at [top.transport@comexposium.com](mailto:top.transport@comexposium.com)

### IMAGE RIGHTS

The Client expressly authorizes, free of charge, the Company and the COMEXPOSIUM Group:

- to take, if he wishes so, photos and/or films representing him, as a visitor, during the Show or events organised on the occasion of the Show

- to freely use these images on all media, including advertising (including the Internet), in France and abroad, for a period of five years from the validation of the pre-registration application.

Any Client who does not wish to be represented on photographs and/or films taken during the Show must notify the Company in writing in advance before the opening of the Show.

In addition, the Client who wishes to take pictures of the Show must inform the Company in writing in advance. As such, the Client will be personally responsible for the authorizations required for the photos taken during the Exhibition and will be solely responsible for ensuring that the image rights enjoyed by each exhibitor, visitor and participant at the Exhibition are respected.

### EXTERNAL LINKS

The website may provide access to partner websites of the Company through hypertext links or by integrating the content of partner websites into the website.

The Company declines all responsibility for their content, legality and operation and cannot be held responsible for the use that may be made of them by users.

**INTELLECTUAL PROPERTY**

All elements, texts, logos, images, sound elements, software and icons contained on the website or reproduced on the said website are protected by intellectual property rights worldwide. Consequently, it is prohibited to modify, represent or reproduce in whole or in part the website and its content, regardless of the medium and process used.

**COMPLIANCE**

The Client shall comply with all applicable legal provisions governing its activities (in particular the Sapin 2 Act, the Foreign Corrupt Practices Act and the UK Bribery Act with regard to anti-corruption requirements), its internal business obligations and practices, the latter to be transmitted to the Company. The Client must obtain all necessary permits or licenses for these operations. The Client will not take any action in violation of any applicable legal or regulatory provisions that may result in the Company's liability.

The Client undertakes to comply with the internal policies implemented by the Company (in particular the Code of Business Ethics and the Gifts and Hospitality procedure available on the Company's website: [www.comexposium.com](http://www.comexposium.com)) published by the Company as well as any requirements arising therefrom.

**APPLICABLE LAW - DISPUTES**

The registration proposed by the Company on the website is subject to French law.

In the event of a dispute, the courts at the Company's registered office have sole jurisdiction.